## **Access 2007 Advanced Workshop**

This workshop is designed to teach you a deeper understanding of Access 2007 in a practical way. The participants will learn how to use the advance features of Access to help them better manage a database. This workshop incorporates a hands-on approach to learning. They will get a chance to practice some of the advance features right on a computer.

This workshop is meant to provide a safe learning environment where they can practice and learn <u>Access 2007 Advanced</u> functions without worrying about making mistakes. Making mistakes is a part of learning and is expected in this workshop. Taking the time to learn the advanced features of Access 2007 will increase their knowledge on how databases work and make creating and managing an Access 2007 database easier for everyone.

## **Workshop Objectives:**

- Use advanced table tasks
- Use advanced form tasks
- Use advanced reporting tasks
- Understand relationships
- Use advanced query tasks
- Work with SQL
- Link data
- Import data
- Export data
- Use advance database tools



For more information on this workshop or to reserve your spot, please contact:

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